

# FINANCIAL INSTITUTION SECURITY SURVEY



NAME \_\_\_\_\_  
 LOCATION \_\_\_\_\_  
 SECURITY OFFICER \_\_\_\_\_  
 DATE \_\_\_\_\_ TIME \_\_\_\_\_  
 OFFICER \_\_\_\_\_ DEPARTMENT \_\_\_\_\_

			OKAY	NEEDS WORK
<b>Lighting</b>				
Front	_____		P	P
Rear	_____		P	P
Left	_____		P	P
Right	_____		P	P
<b>Environmental Design</b>				
Shrubs:	_____		P	P
Trees:	_____		P	P
Parking Lots:	_____		P	P
Fencing:	_____		P	P
Other:	_____		P	P
<b>Building</b>				
Front:	Doors: _____	Door Marker: _____	P	P
	Locks: _____		P	P
	Windows: _____		P	P
	Lighting: _____		P	P
Rear:	Doors: _____	Door Marker: _____	P	P
	Locks: _____		P	P
	Windows: _____		P	P
	Lighting: _____		P	P
Left:	Doors: _____	Door Marker: _____	P	P
	Locks: _____		P	P
	Windows: _____		P	P
	Lighting: _____		P	P
Right:	Doors: _____	Door Marker: _____	P	P
	Locks: _____		P	P
	Windows: _____		P	P
	Lighting: _____		P	P
<b>ATM</b>				
Location:	_____		P	P
Visibility:	_____		P	P
Lighting:	_____		P	P
Other:	_____		P	P
<b>Night Drop</b>				
Location:	_____		P	P
Visibility:	_____		P	P
Lighting:	_____		P	P
Other:	_____		P	P



MAIN BANK



BRANCH



ATM



DRIVE-UP ONLY

	OKAY	NEEDS WORK
<b>Teller Area</b>		
Location: _____	P	P
Visibility: _____	P	P
Lighting: _____	P	P
Other: _____	P	P
<b>Employee Training</b>		
Robbery Prevention: _____	P	P
Opening Procedures: _____	P	P
Closing Procedures: _____	P	P
Alarm Use: _____	P	P
Bait Money: _____ Bait Money Lists: _____	P	P
Dye Packs: _____	P	P
Suspect ID Forms: _____	P	P
Cash Limits: _____	P	P
<b>Camera</b>		
Locations: _____	P	P
Functional: _____	P	P
<b>Other</b>		
Neighborhood or Business Watch: _____	P	P
Emergency Numbers Posted: _____	P	P
Police/Sheriff Response: _____	P	P
Crisis Plan: _____	P	P
Alarm/Telephone Response Code: _____	P	P
Other Security: _____	P	P

### FLOOR PLAN

